

Housekeeping Attendant

About Us...

The Haven is a registered charity and non-profit organization in the business of helping people live their fullest lives with deep awareness and connection. We take our jobs seriously, but we have a lot of fun working together too! The Haven's life-changing work is supported by dedicated staff and a volunteer Board of Directors. We attract a great mix of new team members and dedicated staff who have been with us for many years.

About the Role...

Housekeepers are a vital part of our operational team to ensure cleanliness of our guest rooms, and surrounding areas. This is a physical, fast-moving role needing a perfectionist's eye to get all the small and large details just right.

About the Responsibilities...

- Prepare required materials and tools for cleaning rooms.
- Clean and Set-up rooms; bathrooms, surfaces of the room, dust, sweep, vacuum, make beds, change garbage, replenish supplies and other tasks as required.
- Wash, dry and fold laundry.
- Report required room maintenance issues.
- Follow all safety requirements while completing all housekeeping tasks.
- Assist with facilities responsibilities as required.

About the Qualifications...

- Capable of working independently to accomplish assigned tasks, in a timely manner.
- Organized with an eye for detail.
- Physically capable; standing / walking for long periods of time, lifting, bending, sweeping.
- Team-player with excellent interpersonal skills and positive attitude.
- Basic knowledge of operating computer; screen, keyboard, mouse.
- Previous Housekeeping experience will be considered an asset.

About the Compensation...

- The position offers full-time and part-time opportunities with competitive pay rates as well a competitive health benefits package.
- Paid sick leave benefits.
- Staff discounts on the Haven programs, products, and services.

Interested in joining our team?

Please use our online application form at: haven.ca/job

You will have an opportunity to upload your resume and cover letter.

The Haven is committed to inclusion and diversity within its community and welcomes all applicants including but not limited to: Aboriginal peoples, visible minorities, all religions and ethnicities, persons with disabilities, LGBTQIA2S+ persons, and all others who may contribute to the further diversification of ideas. If you require special accommodations at any stage of the recruitment process, please indicate this in your cover letter.