



## **Admission Requirements – updated Sep 2021**

### **Admission Requirements Basic to All Programs and Courses;**

The student must have a desire to learn.

The student must have the ability to learn.

The student must demonstrate a capacity for responsible self care, responsible self organization and sound mental health.

The student must understand and speak English.

### **Admission Requirements – Certificate in Haven Counselling Skills**

The student must have a desire to learn the approach Haven offers and is in general alignment with it.

The student must have the ability to learn, both conceptually and experientially.

The student must demonstrate a capacity for responsible self care, responsible self-organization and sound mental health.

The student must understand, speak and be understandable in spoken English.

Consultation with leaders of the last Core Haven program the candidate attended to insure the candidate is not at risk of causing harm to themselves or of participants, by attending at this time.

If one or more of these criteria are questionable during the registration process, an interview is arranged for the prospective student to discuss their readiness for the training program course with the Director of Intern Training and possibly a Core leader of the last program done. Suggestions will be provided to assist student to become 'program ready' if applicable. Confirmation of the student's capabilities may be required from the student's physician or therapist.

### **Admission Criteria – Certificate in Haven Counselling Skills**

The student must have completed the Certificate Prerequisites to apply for the Certificate level. To be accepted into the Certificate training program a student must:

- (a) Complete a Student application form for the Certificate program and submit a \$150 application fee.
- (b) Schedule an interview with the Director of Intern Training to discuss and determine suitability/readiness for the Certificate program.

This is an important meeting because students accepted for Certificate studies become an intern at The Haven Institute and will participate with course leaders and assistants in conducting groups.

The Director of Intern Training may solicit input from relevant faculty regarding the student. The Training Coordinator's interview with the student takes the form of a frank and supportive dialogue that may include reviewing the student's career and future expectations for their ongoing studies, and strengths and challenges. The Director of Intern Training will consider all information and communicate her decision to the student.

- (c) Upon approval from the Director of Intern Training, the student
  - i. Completes the Student Registration Agreement: Certificate in Haven Counselling Skills.
  - ii. Reads the "Initial Interning Information" document.

### **Admission Requirements – Diploma in Haven Counselling Skills (Dip. HCS) or Diploma in Haven Group Facilitation (Dip.HGF)**

The student must have a desire to learn, having actively and experientially engaged in their own personal work via being a participant in Haven core programs.

The student must have the ability to learn, both intellectually and experientially.

The student must demonstrate a capacity for responsible self care, responsible self-organization and sound mental health.

The student must understand and speak English, and be easily understood in English

Must have demonstrated the following in the Haven Certificate program

- In a team – receiving and incorporating both positive and negative feedback from team members; providing supportive positive and negative feedback to members of the team
- Ability to take direction from Assistants and Leaders and incorporate it
- Following the boundaries/rules of Haven and of their role as intern
- Effectively use the Haven Communication Model, both within the team and modeling it with participants
- To responsibly report their own process to the team, identify own defensive stances, areas of difficulty
- To responsibly report to the team their interactions with participants especially any areas of concern/safety issues
- To maintain effective and ethical boundaries with participants in their role as intern
- Ability to hang in during conflict, remaining curious and as a student, open to learning and receiving feedback
- Ability to focus on the participants when in program, remain grounded in group sessions, and if triggered, manage their process in session and disclose it within leader team meetings
- Demonstrate sound judgement with participants to maintain safety of person and property or in an emergency
- To ask for help from leader team
- Must be reflective of their own process and responsibly manage it. Must have enough self-knowledge and awareness to act in an intern role being aware of transference/counter transference, personal triggers, projections while being curious and willing to learn/receive feedback from leaders/assistants
- Under the direction of an Assistant or Leader, taken on new tasks and responsibilities in small and large group

Must be recommended by their last Come Alive leaders they interned with and the Director of Intern Training, having strongly demonstrated enough knowledge and responsibility of their own process and having acted responsibly in their role with participants, with the team and the staff of Haven.

### **Admission Criteria – Diploma in Haven Counselling Skills (Dip. HCS) or Diploma in Haven Group Facilitation (Dip.HGF)**

The student must have completed all of the courses of the Certificate in Haven Counselling Skills to apply for entry into either of the Diploma training Programs.

To be accepted into a Diploma Program, a student is required to:

- (a) Complete a Student application form for the Diploma program and submit a \$150 application fee.
- (b) Schedule an interview with the Director of Intern Training to discuss and determine suitability/readiness for Diploma studies.

The Director of Intern Training will review the student's file and performance records and, as necessary, solicit input from relevant faculty. The Director's interview with the student takes the form of a frank and supportive dialogue that may include reviewing the student's career and future expectations for their ongoing studies, and strengths and challenges. The Director of Intern Training will consider all information and communicate his/her decision to the student.

- (c) With approval from the Director of Intern Training, the student completes a Student Registration Agreement for the applicable Diploma.

**Withdrawal from Training Program**

A student has withdrawn from student status if they

- a) Provide notice in writing that they have decided to no longer be a student or
- b) Do not attend a required or elective program for a period of two (2) years.

Any person who has withdrawn from the student training program may re-apply to become a student, by completing the usual procedures. Information and application forms are available from the Registrar or the Director of Intern Training.