



# Wills and Bequests

By writing a will, you are ensuring that the accumulated fruits of your lifetime provide for your loved ones as you see fit. You can also support personal and social growth for generations to come.

Bequests are gifts made through your will. They are the most common planned gift. Planned now, a bequest is paid to The Haven from your estate assets following your death.

**Q: Is making or changing a will difficult?**

**A:** Ordinarily it's quite easy. In making a will, you can get started by listing your assets and important personal possessions. Next, list the people, institutions, and causes you'd like to provide for through your estate. Then ask your lawyer or a notary to draft the will in the proper language. To change an existing will, all that is required is an amending document, or codicil. It can be very simple.

**Q: What is the best way to make my bequest to The Haven Foundation?**

**A:** Your bequest may take any of several forms. Some possibilities are:  
Specific – The Haven Foundation would receive a specific dollar amount or a percentage of your estate

Residuary – The Haven Foundation would receive all or a fraction of whatever remains after debts, taxes, administrative expenses and specific bequests have been paid.

Contingent – The Haven Foundation would receive all or a share of your estate only in the event that other beneficiaries have passed away.

**Q: Will my charitable bequest provide a tax benefit?**

**A:** For most people, yes. At your death, your estate is entitled to a donation receipt for the full value of your bequest, which provides a significant tax credit on your final tax return.



**Q: Does my charitable bequest have to be in cash?**

**A:** No, you may also give real estate, securities, or works of art. Because a charitable bequest is creditable up to 100% of income in the year of death, the tax credit will almost always exceed tax on the gain, resulting in some tax savings for the estate. Some may even be able to apply back to the prior year.

**Q: How will my bequest be used?**

**A:** Your bequest will be placed in The Haven Foundation Endowment Fund or directly into a disbursement fund of your choice (Youth Leadership, Financial Aid, or Capital). If you would like to be remembered as a named bursary or for a named item, please let us know.

**Q: I want to remember The Haven in my will. How can I be sure I'm doing it correctly?**

**A:** Below is some sample language you could use. We recommend that you review your will with your lawyer or a notary:

(CANADA) "I give (the sum of \$\_\_\_\_\_) / (my \_\_\_\_\_[describe specific property]) / or (\_\_\_\_% of the residue of my estate) to The Haven Foundation, Registered Charity 892806407RR0001."

(USA) "I give (the sum of \$\_\_\_\_\_) / (my \_\_\_\_\_[describe specific property]) / or (\_\_\_\_% of the residue of my estate) to Friends of Haven Foundation, Registered 501 (c) (3) Charity 30-0278642."

When you have completed your will and included or added a provision for Haven Foundation or Friends of Haven Foundation, please let us know so that we can express our gratitude and recognize your gift. With your permission, we will list your name among the growing number of people in our Legacy Circle. Public acknowledgement of your commitment may inspire others to take the same important step.



## Will Confirmation

A gift in your will is a simple, thoughtful way to ensure that The Haven can continue to offer life-changing opportunities to those who would not otherwise be able to afford it. If you have made a bequest in your will to The Haven Foundation or if you intend to do so, please complete and sign this form. We will respect your wish for privacy if requested.

I have already included Haven Foundation in my will.

I intend to include Haven Foundation in my will.

### Information about you

Full name (Mr/Mrs/Ms/Miss/Dr)

Birth date (dd/mm/yyyy)

Spouse's full name (Mr/Mrs/Ms/Dr)

Spouse's birth date

Address (Street and Number)

City/Town:

Province:

Postal Code:

Telephone (home) (     )                      work/cell (     )

Signature of donor:

Signature of joint donor:

When possible, The Haven publicly recognizes donors for their generosity. If you wish to be recognized in our annual report, donor wall, website, and/or by other methods, please provide the way you would like your name to be listed.

(example: Mary Smith, M. Smith, Mr. Robert and Dr. Mary Smith, Bob and Mary Smith, etc.)

Name(s) for recognition purposes:

I do not wish recognition and do not give permission to make this information public

## Gifts of Life Insurance

Do you have a life insurance policy that you no longer need? If your assets have grown to provide the protection you require, you could use your life insurance to make a significant gift to The Haven Foundation

Q: What are the ways I can give life insurance?



You can retain ownership of the policy and designate Haven Foundation to receive all or a fraction of the death proceeds. Or you can transfer ownership of the policy to Haven Foundation.

**Q: How do I make the death proceeds payable to Haven Foundation?**

The simplest way would be to name The Haven Foundation as the beneficiary of the policy. Our charitable business number is 892806407RR0001. Another way would be to make your estate the beneficiary of the proceeds and to add a bequest in your will providing an equivalent amount for The Haven Foundation. It would then go through probate. Both methods enable your estate to claim a credit on the final tax return after your death.

**Q: Can a life insurance gift reduce my current income taxes?**

Yes. If you transfer ownership of the policy to Haven Foundation, you will receive a tax receipt for the cash value of the policy that is creditable on your current year's return.

**Q: What if I don't have an existing policy to give?**

You can take out a new policy in the name of Haven Foundation and spread the payments over a period of years. At your death, Haven Foundation will receive the full face amount of the policy. Meanwhile, you'll receive tax receipts for the premiums you pay, thus reducing your actual cost.

**Q: Are there other ways I can use insurance in charitable giving?**

An insurance policy is a good way to provide "wealth replacement" when you donate an asset might otherwise leave to your heirs.

Martha Magnanimous gives \$100,000 To Haven	Tax benefit 45% Saves \$45,000 in income tax		The Haven gets \$100,000
Martha buys paid up insurance policy for heirs for \$22,000	Martha still has a \$23,000 tax savings	Heirs receive \$100,000 at Estelle's death	
Martha's \$100,000 becomes:	\$23,000 tax saving for Martha	\$100,000 insurance policy to heirs	\$100,000 donation to Haven Foundation

## Gifts of an RRSP/RRIF

You may have a large portion of your retirement savings in RRSPs or RRIF funds. You may find that you can both support a charity like Haven Foundation and reduce estate taxes by making a gift using a portion of your RRSP or RRIF funds.

**Q: What are my options in donating all or part of my RRSP or RRIF to Haven Foundation?**



You can either name Haven Foundation as the beneficiary of your RRSP or RRIF or you can name your estate as the beneficiary of your RRSP or RRIF and then make a gift to Haven Foundation in your will.

Q: How can I reduce taxes due in my estate?

A contribution made by way of beneficiary designation on RRSP/RRIF is eligible for a tax receipt. When RRSP/RRIFs are redeemed they are taxable. You may be able to completely offset the taxes upon death by donating some or all of the funds to charity.

Q: What happens if I don't transfer my RRSP/RRIF before I die?

In that case the full value of your RRSP/RRIF remaining will be included in your income in your last tax return. This can lead to a great deal of taxes. If you pay tax at a 50% rate and your RRSP/RRIF is valued at \$100,000, your last tax return would pay \$50,000 of that in taxes!

## Donating Securities

A gift of publicly listed securities is an innovative and creative way to invest in life changing experiences for individuals. Your gift will help change the world one participant at a time. Federal and provincial tax incentives now give donors very favourable treatment of capital gains when giving publicly listed appreciated securities to a charity. Eligible securities include stocks, bonds and mutual funds.

The process of donating securities is facilitated by CanadaHelps on behalf of The Haven: <https://www.canadahelps.org/en/charities/haven-foundation/> to complete the online form then submit the Letter of Authorization to your financial advisor.

It's easy! You transfer your securities to CanadaHelps, they are converted to cash and your donation is sent to Haven Foundation. (Electronic delivery of shares is usually 2-10 days and 10-30 days for mutual funds, so keep that in mind for end of year giving.) CanadaHelps issues you a tax receipt and we send you our gratitude!



We strongly recommend that you consult with your tax advisor or visit the Canada Revenue Agency at [www.cra-arc.gc.ca/tx/chrts/menu-eng.html](http://www.cra-arc.gc.ca/tx/chrts/menu-eng.html) for more information on maximizing your charitable gift. Please contact Louise Amuir [louise@haven.ca](mailto:louise@haven.ca) to discuss donation of securities. 1 800 222 9211 extension 222

**Here are some Questions and Answers from CanadaHelps:**

**What counts as publicly listed securities?**

Your donation must be of securities that are traded on a public market in Canada or the United States. This includes stocks, bonds, and mutual funds, but excludes shares in a private corporations and stock options.

**How do I actually save more and give more by donating gifts of securities?**

Let's say you purchased common shares in ABC Company for a cost of \$1,000. If the current market value of the shares has increased to \$5,000, you would have a capital gain of \$4,000. If you sell these shares, and donate the cash, you would need to pay tax on the capital gain. Instead, by donating the shares, you get a tax receipt for the \$5,000 and pay zero capital gains tax. As a result, you now have a tax credit of \$2,300, which is \$920 more than if you had sold the shares and donated the proceeds. Thus, this method of giving is more tax-efficient.

	<b>Sell Securities and Donate Cash</b>	<b>Donate Securities through CanadaHelps</b>
Current Market Value	\$5,000*	\$5,000*
Adjusted Cost Base	\$1,000	\$1,000
Capital Gain	\$4,000	\$4,000
Taxable Capital Gain (50%)	\$2,000	\$0
Tax On Capital Gain <i>(assuming 46% marginal tax rate)</i>	\$920	\$0
Tax Credit on Donation <i>(assuming 46% marginal tax rate)</i>	\$2,300	\$2,300
Net Tax Savings	\$1,380	\$2,300

← Charity Receives

← You Receive

\* Minus 3% transaction fee



Total benefit of donating \$5,000 of appreciated securities over an equivalent gift of cash: \$920.

*\*This information provided is general in nature, does not constitute legal or financial advice, and should not be relied upon as a substitute for professional advice. We strongly encourage you to seek professional legal, estate planning and/or financial advice before deciding upon your donations to charity.*

**How long does it take for my donation to reach the charity?**

That depends. Generally, most securities take a few days to get to CanadaHelps once you've submitted the Letter of Authorization to your financial advisor. Some securities however, can take a few weeks, e.g., mutual funds. Once CanadaHelps receives the securities and they are sold, we distribute them to the charity in the next disbursement cycle. It can take as little as a week.

**How much actually goes to the charity?**

As the donation of securities is a transfer in ownership, it is subject to the fee structure you have set up with your broker. CanadaHelps will not levy any transfer fees however, there is a nominal 3% transaction fee. This amount covers all brokerage fees, transaction fees, banking costs, receipting, reconciliation, and disbursements incurred by CanadaHelps. Donations to charities that aren't registered for Electronic Funds Transfer (EFT) of donations are assessed an additional 1% (for a total of 4% per transaction). This amount is deducted based on the proceeds of the sale of securities you donated, before the donation is sent to the charity, and is a modest charge for the service that CanadaHelps provides to Canadian donors and the charities they support.

**How and when do I get my tax receipt?**

You will receive your tax receipt after your securities have been received in the CanadaHelps brokerage account, and then subsequently valued based on closing bid price. Please note: according to the guidelines of the Canada Revenue Agency (CRA), the actual value of your donation for tax receipt purposes will be determined on the day that your donation is received in the CanadaHelps brokerage account.

**What are the next steps?**

1. Complete the online form.
2. Submit the Letter of Authorization to your financial advisor.
3. Securities are transferred to CanadaHelps.
4. CanadaHelps sends you a tax receipt.
5. Securities are sold and the donation is forwarded to your charity of choice.

